



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application

([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Elim Penetecostal Church		
Contact name	Keith Wilson		
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Feed the Community		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	As part of our social outreach we are planning the delivery of service user support to our community. There are significant & growing numbers of disadvantaged people without the resources to feed their families hot meals on a sustainable basis. The incidence of unemployment & redundancy is growing in our town & even short term support for those who struggle to meet bills will have a significant longer term positive impact on their ability to regain self esteem and employment. In the short-term, it is our aim to provide hot meals and support. Current community groups will also benefit.		
In which community area does your project take place? (Please give name – see section 3)	Pewsham, Wood Lane, Cricketts Lane and London Road areas of Chippenham		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date Feb 2	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date Feb 8	No <input type="checkbox"/>

Where will your project take place?	The Elim community building on Wood Lane	
When will your project take place?	We aim to commence after Easter 2013	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	This is a new project for us - we have experience of individuals & families coming to us over the past 6 months seeking support and hope. This project will enable us to measure the real face of disadvantage in this part of Chippenham, supply nourishing food and a listening ear with some signposting as appropriate. We have been supporting Unity House and providing supplies when possible. We have also had homeless people asking at the building for food. Other community groups, have tried to use the building for breakfast clubs.	
How many people will benefit from your project?	estimate over 100.	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboard) or priorities of your area board) Please provide a reference/page no.	Will help concerns over general health of children and vulnerable adults helping with healthy diet 6.5, 6.11	
Any other information about your project. (Limited to a 1000 characters) We seek to do more community events to support the local people. Link with other service providers without duplicating provision bringing a broader sense of Hope and self-worth in this part of the Chippenham community. We would seek to run meals for homeless and other vulnerable groups, and also help teach young people about making healthy meals on a budget.		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text" value="1"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
Once cooker installed, limited further required.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Number of community members being helped will have increased and the variety of activities offered will also increase. A survey of service users can be undertaken etc.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

N/A

Please list with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)

Year ending: 2012	Month: NOVEMBER	Year: 2012
A - Total income:	£15103.27	
B - Minus total expenditure:	£16693.05	
Surplus/deficit for year: (A minus B)	£1589.78	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£NIL	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Electric Range Cooker	£868	Own fundraising/reserves		£
Installation	£120			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
Total Project Expenditure	£988	Total Project Income		£0
Total project income B		£0		
Total project expenditure A		£988		
Project shortfall A – B		£988		
Grant sought from Wiltshire Council Area Board		£988		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Keith Wilson

Date: 13/02/2013

Position in organisation: Pastor

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))